

# **TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman-(954) 797-1016

**SUBJECT:** Resolution

**TITLE OF AGENDA ITEM:**

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SPORTS OFFICIATING SERVICES.

**REPORT IN BRIEF:**

A competitive bid was conducted for the supply of sports officials to preside over games played in the youth and adult sports programs. The Town sent out specifications to eight (8) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received one (1) bid. There are very few vendors in this industry. The sports organizations that do exist seem to be territorial in nature. However, the bid received by the Town is competitive with rates being charged throughout Broward County. The officials that work for Top Notch Sports Officials are very familiar with the Town and its programs and have officiated games in this area for a long time. The recommendation is for Top Notch Sports Officials who is the lowest responsive and responsible bidder. The initial contract is a one (1) year agreement with an option to renew for two (2) additional one (1) year terms by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

**PREVIOUS ACTIONS:**

Not applicable.

**CONCURRENCES:**

The recommended award has been reviewed by the Parks & Recreation Director and the Bid Specification Committee who concur with the decision to award to Top Notch Sports Officials.

**FISCAL IMPACT:**

Has request been budgeted?        yes

If yes, expected cost-\$40,000.00/yr.

Account Name: Parks & Recreation-Contractual Services/Sports Account

Additional Comments: Not applicable

**RECOMMENDATION(S):**

Motion to approve the resolution.

**Attachment(s):**

Resolution  
Procurement Authorization  
Price Schedule

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR  
SPORTS OFFICIATING SERVICES.

WHEREAS, the Town is in need of sports officials to support its youth and adult sports programs; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid from Top Notch Sports Officials.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Top Notch Sports Officials for sports officiating services in accordance with Attachment "A".

SECTION 2. The Town Council hereby authorizes the expenditure from the Parks and Recreation-Contractual Services/Sports Account.

SECTION 3. The initial contract term is one (1) year with an option to extend the contract for two additional one (1) year terms by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

Attachment "A"  
BID PRICING PAGE

**Youth Baseball**

T-ball (1 official)	\$ <u>10</u>	per game
Coach Pitch (1 official)	\$ <u>10</u>	per game
Atom (1 official)	\$ <u>24</u>	per game
Bantam (2 officials)	\$ <u>42</u>	per game
Midget (2 officials)	\$ <u>45</u>	per game
Juvenile (2 officials)	\$ <u>50</u>	per game
Scheduling Fee	\$ <u>3.00</u>	per game

**Girls Softball**

PeeWees (1 official)	\$ _____	per game
Under 10 (1 official)	\$ _____	per game
Under 12 (2 officials)	\$ _____	per game
Under 14 (2 officials)	\$ _____	per game
Scheduling Fee	\$ <u>2.00</u>	per game

**Basketball**

PeeWee (1 official)	\$ <u>14</u>	per game
Junior (2 officials)	\$ <u>15</u>	per game
Bantam (2 officials)	\$ <u>28</u>	per game
American (2 officials)	\$ <u>30</u>	per game
National (2 officials)	\$ <u>30</u>	per game
Adult (2 officials)	\$ <u>36</u>	per game
Scheduling Fee	\$ <u>3.00</u>	per game

**Flag Football**

PeeWee (1 official)	\$ <u>12</u>	per game
Junior (2 officials)	\$ <u>24</u>	per game
Bantam (2 officials)	\$ <u>28</u>	per game
Scheduling Fee	\$ <u>3.00</u>	per game
ADULT	32	

**Soccer**

PeeWee (1 official)	\$ <u>11</u>	per game
Junior (1 official)	\$ <u>12</u>	per game
Bantam (2 officials)	\$ <u>30</u>	per game
Senior (2 officials)	\$ <u>32</u>	per game
Scheduling Fee	\$ <u>3.00</u>	per game

**Roller Hockey**

PeeWee (1 official)	\$ <u>20</u>	per game
Junior (2 officials)	\$ <u>42</u>	per game
Bantam (2 officials)	\$ <u>44</u>	per game
Senior (2 officials)	\$ <u>46</u>	per game
Adult (2 officials)		
Scheduling Fee	\$ <u>3.00</u>	per game

1. The Town shall also pay (if applicable) to the Contractor a service charge of \$ \_\_\_\_\_ for each game to cover the cost of services rendered by the business agent of the Contractor in charge of assigning umpires. If there is no charge, insert N/A.
2. Submit data on your Association's experience (must have been in operation and have experience in South Florida for at least one year). Attach to bid as EXHIBIT ONE.
3. List at least THREE references for whom your Association has provided service. Give the organization's name, name of contact person and their phone number. Attach to bid as EXHIBIT TWO.
4. Provide any additional information you wish that will assist the Town in evaluating your bid. Attach to bid as EXHIBIT THREE.

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
001-0801-572-0323	Youth Sports Officials	\$40,000.00
<i>Concessionaire services/sports</i>		FY01/02

METHOD OF PROCUREMENT (check the one that applies)

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number  
☐ Sole Source  
☐ Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed Bette P. Stalk  
Department Head

Have Funds been Reserved FY02 Budget

Date 9/24/01 Signed Carl Munk

Signed [Signature]  
Town Administrator

VENDOR	BIDS SUBMITTED	COST
<u>TOP NOTCH SPORTS OFFICIALS</u>		<u>PER ATTACHED PRICE SCHEDULE</u>

Signed [Signature]  
Procurement Manager

Vendor	TOWN ADMINISTRATOR'S RECOMMENDATION	Cost
<u>TOP NOTCH SPORTS OFFICIALS</u>		<u>PER ATTACHED PRICE SCHEDULE</u>

Signed \_\_\_\_\_  
Town Administrator